



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: SUPERVISING BUILDING SERVICE WORKER

SALARY: \$25,741 - \$32,646 annually

LOCATION: Monroe County Department of Environmental Services

HOURS: 6am until 2:30pm, Monday – Friday (40 hours per week) but could be any shift deemed necessary by the department. Call-ins, standby, overtime, weekends, and holidays as may be needed or required.

JOB SUMMARY:

This is a supervisory position involving responsibility for the proper cleaning of a building or facility. This position differs from the lower level Senior Building Service Worker by virtue of performing the following: assisting with the development of employee training programs, completing written reports, less hands-on work, and acting in a supervisory capacity. Employees may be required to work evenings and weekends. The employee reports directly to and works under the general supervision of a senior staff member. Direct supervision is exercised over Senior Building Service Workers and Building Service Workers. Does related work as required.

MINIMUM QUALIFICATIONS:

Completion of the eighth (8th) grade plus two (2) years of paid full-time or its part-time equivalent experience in building cleaning or other related field.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: August 15, 2019

Posting Deadline: Until filled